



# City Services commercial services



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## Main responsibilities:

### PROPERTY MAINTENANCE SERVICES

Property Maintenance division provides building and specialist services to the council's Arms Length Management Organisations (ALMOs) and to council departments in relation to responsive and other property repairs. It also provides a service and installation function in specialist works and trades, including mechanical and engineering, lifts, asbestos, gas, flooring and major contracts. The division also provides routine internal building cleaning services for client departments most notably for Housing, Learning and Leisure, Social Services and some external clients.

Property Maintenance also provides security services for client departments covering 24 hour central monitoring, 24 hour patrol and alarm response wardens, static guarding and alarm and CCTV installation.

### PASSENGER TRANSPORT SERVICES

An integrated passenger transport function has been established within City Services to bring together all fleet management and maintenance services, passenger services and the school crossing patrol service.

**Passenger Transport Services** carry out key front line duties providing transport services for elderly day care centres, adult training centres, children in the care of the Social Services department and children with statements of special education needs on behalf of Education Leeds.

The **School Crossing Patrol service** provides 180 crossing sites within the Leeds boundary to ensure that pedestrians cross safely. Crossing Patrols are now legally empowered to stop traffic and to cross any pedestrians, not just children.

**Vehicle Management and Maintenance services** manage the provision of vehicles and plant required by the council's operational departments. This service is also responsible for the regulatory safety inspection of the fleet, together with the routine service and repair of over 1,000 vehicles. In addition, the team operates a fuel management service which provides fuelling facilities for all council departments from various sites across the city.

### CATERING

Catering services are provided to clients in Education and commercial outlets. The service runs its own frozen food sales and distribution operation. In Education, the service currently provides meals to 205 primary and special schools, 20 high schools and 28 Early Years Centres. It also provides catering facilities for members of the general public in commercial outlets, and functions catering within the Civic Hall and other council buildings.

### CLEANING SERVICES

Comprehensive internal building cleaning services are also provided to Education establishments across the city.